

請以中文或英文 (正楷) 填寫。請於 2025 年 9 月 19 日前填妥表格並電郵至 suki.lau@humor-mo.com 大會總承建

Please fill the form in Chinese or English (block letters) and return by email (suki.lau@humor-mo.com) to Official Contractor by 19th Sep 2025

承建商資料 Contractor Information:

公司名稱 Company Name			
聯絡人 Contact Person		職銜 Job Title	
流動電話 Mobile	電話 Tel	傳真 Fax	
電子郵箱 E-mail			
會場監督聯絡人 Onsite Supervision Contact Person			
會場聯絡人流動電話 Onsite Contact Person Mobile			

承建商工作人員資料 Information of Contractor Staff:

序號 Ref.	姓名 Name	國籍 Nationality	性別 Gender	身份證/護照編號 ID/ Passport No.
1.				
2.				
3.				
4.				
5.				

(如空格不夠填寫所有資料，可填寫補充頁 Please fill in additional pages for more applications)

- * 申請承建商工作證_____個，每個證件為澳門元 30.00，2025 年 09 月 19 日後辦證每個證件澳門元 60.00，2025 年 10 月 11 日後及現場辦證每個證件澳門元 100.00，總共澳門元_____。

Applying for_____Non- Official Contractor badge(s). MOP30.00 per badge. Total Amount of MOP_____

(MOP60.00 per badge will be charged if apply after 19th Sep 2025. MOP100.00 per badge will be charged for any application after 11th Oct 2025 and onsite application.)

- * 由於現場辦證需時，為避免因輪候而影響貴公司之工程進度，敬請於截止日期前申請。

Onsite application will be extremely time-consuming. Exhibitor is recommended to apply before the deadline.

注意事項 Remarks:

1. 參展商清付所有參展費用及申請項目的費用後，方允許辦理承建商工作證。

Application for non- official contractor badges will only be accepted after the exhibitor fully pays for their exhibitor application fee and other service fees.

2. 為確保所有光地自建展位的參展商及其承建商能按大會規定時間內，如期搭建、拆卸光地展位、撤離廢棄物；以及加強工程進行時的管理及執行，參展商或其承建商必須向大會繳交「工程施工及清理廢物按金」。所有租用光地展位的參展商或其承建商，須繳交澳門元 200.00 /平方米(最低保證金為澳門元 5,000.00)作為保證工程施工及清理廢物按金，以保證展覽會完畢後，所有大型展位設施及廢物清理妥當。光地參展商或其承建商必須在其攤位拆卸後，撤離展館前向大會總承建商索取《特裝攤位撤展檢查表》，並按現場情況簽署相關文件，以完成整個撤展程序。倘因搭建或撤離工作導致展場內任何設施受損，或有任何廢物棄置 / 任何物料黏附在場館內 / 將廢物丟棄在場館外，當大會代為處理後將向有關參展商或其承建商徵收清理費或直接在所交付之工程施工及清理廢物按金中扣除。倘有關按金不足以抵扣該等費用，參展商或其承建商須負責支付餘款。其他屬違規情況之行為及對應的扣款詳情請參閱附件 (一)《工程施工及清理廢物按金扣款制》。如有關參展商或其承建商於展覽會結束後把展位物料及廢物清理妥當及施工場地無任何損壞，按金則於 45 個工作天內發還。

To ensure that all raw space contractors will complete installation, dismantling and removal of waste within the given time; to guarantee that all event facilities will be returned in the same condition as rented; and to strengthen the efficiency of management during construction, exhibitor or their contractor must pay the "Site Work and Waste Disposal Deposit" to the organizer. A deposit of MOP 200/m² (minimum levy of MOP 5,000.00) is required. After the dismantling is finished, raw space exhibitor or their contractor must signed the "Raw Space Booth Move-out Checklist" and send it back to the official contractor in order to complete the whole dismantling procedure. If any facility is damaged during exhibitor move-in or move-out, the exhibit or will be liable for all costs incurred. Furthermore, any remaining rubbish (both inside and outside the venue) requiring clean ups by the organizer will be at the expense of



the exhibitor and/or their contractor. The cost may be deducted proportionally from the Site Work and Waste Disposal Deposit. If the Site Work and Waste Disposal Deposit is not enough to cover the entire cost, the exhibitor or their contractor are responsible for paying for the remaining amount. Please refer to the Appendix 1 –“Deduction of Site Work and Waste Disposal Deposit” for other behaviors that are considered violation of conditions and their corresponding fines. The deposit will be fully refunded to exhibitor within 45 days, providing the construction site is returned in the same condition as it is allotted to the exhibitor at the beginning of the show.

3. 在未能遵從《工程施工及清理廢物按金扣款制》所指明的條文情況下，主辦機構及大會總承建商可扣除指明款額/百分率的工程施工及清理廢物按金。相關罰則條文請參考附件一《工程施工及清理廢物按金扣款制》。

In circumstance that Contractors fail to comply with the conditions specified in the “Deduction of Site Work and Waste Disposal Deposit”, the Organizer and the Official Contractor may deduct the specified amount/percentage of the site work deposit as specified. Please refer to the conditions of Appendix 1 “Deduction of Site Work and Waste Disposal Deposit”.

4. 辦證時需提供承建人員身份證副本 1 份及相片 1 張，請於相片背後寫上姓名。不受理個人的獨自申請。提交資料與申請資料不一致的，不予受理。 Applicants must submit their ID copies and personal photos with names written behind along with the application form. Individual application is not allowed. Organizer will not accept application with inconsistent information.

5. 填妥後的表格請遞交下列地址「澳門喜馬會展服務有限公司」：澳門北京街 174 號廣發商業中心 5 樓 B 座或電郵: suki.lau@humor-mo.com。
Please return this form to “Official Contractor - Macao Humor Convention & Exhibition Service Co., Ltd”
Address: Rua de Pequim no.174, Edif. Centro Com. Kong Fat, 5B, Macau. Email: suki.lau@humor-mo.com.

茲聲明凡配戴本公司所有申請之「澳門國際品牌連鎖加盟展 2025」承建商工作證者均為澳門特別行政區許可之合法工人，按澳門特區政府規定，本公司/機構已為該等人士購買勞工保險，並同意倘違反上述規定，大會可有權即時終止本公司/機構在 2025MFE 有關活動，並向本公司/機構追究相關法律責任。

We hereby declare that all contractor badges representing our company are legal workers of Macao SAR. According to the regulation of the Macao SAR, employees compensation insurances of the above applicants have been covered by our company/ organization.

負責人簽署及蓋章 Authorized Signature & Company Stamp

此部份由大會總承建填寫 For Official Contractor use only

負責人簽署及蓋章 Authorized Signature & Company Stamp

承建商工作證編號 至
Non-Official Contractor badges No. from to

